

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:21 P.M. on November 4, 2013 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Herman Rohsler (via teleconference)  
Geraldine Byrne  
Raymond Cywinski

Supervisors Absent

Ronald Binaghi

Staff and Representatives of

Cooperating Agencies Present

Angelo Caruso, District Manager  
Scott Howard, Resource Asst.  
Larry Lewis, Erosion Control Insp.  
Dan Mull, NRCS  
Robyn Roberts, Adm. Secretary

**II. MINUTES**

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the minutes of the September meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve the treasurer's reports for the months of August, September and October.

**IV. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve all plans certified during the months of September and October by Mr. Binaghi in the name of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plan 13-B11796 as this project is in the Borough of Demarest where he is Mayor.

**V. CORRESPONDENCE**

1) NJ Farm Bureau – A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve \$150.00 as payment of the 2014 annual dues.

2) NACD – A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve \$550.00 as final payment of the NACD 2014 dues.

**VI. OLD BUSINESS**

- 1) Mr. Caruso informed the Board that the Bergen County Environmental Council planted 250 native plants at Overpeck Park on November 1st. On March 31, 2014, the Invitational Meeting of Municipal Environmental Commissions/Councils is scheduled to be held.
- 2) Mr. Caruso gave a progress report regarding the Soil Restoration Committee.
- 3) As per the request of the NJDEP, the Bergen District has submitted approximately 20 completed hydraulic and hydrologic data base forms for projects completed after 2009.
- 4) Mr. Caruso reported that the FY13 District audit is tentatively scheduled for the 2<sup>nd</sup> week of December.
- 5) Mr. Cywinski reported on the status of the Fee Schedule Subcommittee draft fee schedule rules and audit manual.

**VII. NEW BUSINESS**

- 1) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve payment of the District's legal retainer in the amount of \$1,500.00.
- 2) Mr. Caruso distributed copies of the SSCC Administrative Policy Bulletins pertaining to the disposition of old/excess District property and computer internet access.
- 3) Mr. Caruso distributed copies of the SSCC New Product Technical Bulletin for the Aqualete Industries WTS2000 Portable Sediment Tank.
- 4) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to cancel the December District Meeting.
- 5) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to accept the District's 2014 Meeting schedule.
- 6) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to accept the 2014 District Holiday Schedule.

**VIII. DISTRICT MANAGER'S REPORT**

- 1) Mr. Caruso reported that the NJACD Annual Conference was held in Avalon, NJ on October 27 and 28, 2013. A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve out of pocket expenses incurred for supervisors who attended the conference.
- 2) Mr. Cywinski reported, as per today's SSCC meeting, that HEP has offered to host the 2014 NJACD Annual Conference. Board members recommended that the Annual Conference always be held at a central location in the state. Mr. Cywinski agreed that centralizing the conference location in the State where each district takes a turn hosting is a possibility.
- 3) A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to hold a year end dinner for supervisors and staff on Monday, December 9<sup>th</sup> at Lieto Italia Ristorante at 7:00 PM

**IX. NRCS REPORT**

Mr. Mull reported:

- 1) David Schaaf, Soil Conservationist, has taken the place of retiring Jim Wick.
- 2) The deadline for program extensions for EQIP is November 15<sup>th</sup>.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**IX. ADJOURNMENT**

There being no further business, a motion was made by Mr. Cywinski, seconded by Mrs. Byrne to adjourn the meeting at 7:06 P.M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Geraldine Byrne".

Geraldine Byrne  
Secretary-Treasurer