

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:19 P.M. on January 13, 2014 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Ron Binaghi, Jr.  
Herman Rohsler (via teleconference)  
Geraldine Byrne  
Raymond Cywinski

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Roy W. Otto, Asst. Dist. Manager  
Scott Howard, Resource Asst.  
Larry Lewis, Erosion Control Insp.  
Dan Mull, NRCS  
Robyn Roberts, Adm. Secretary

**II. MINUTES**

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the minutes of the November meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the treasurer's reports for the months of November & December.

**IV. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mrs. Byrne, seconded by Mr. Binaghi to approve all plans certified during the months of November and December by Mr. Binaghi in the name of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plans 13-B11826 and 13-B11861 as these projects are in the Borough of Demarest where he is Mayor.

**V. CORRESPONDENCE**

- 1) Announcement of 2013 Annual State Ag Convention to be held at the Trump Taj Mahal, Atlantic City on February 4-6, 2014.
- 2) Frank Minch, SSCC – Schedule of 2014 State Soil Conservation Committee Meetings.
- 3) NJ Farm Bureau – Thank you for 2014 dues.
- 4) NJ Conservation Foundation – Request for annual donation. A motion was made by Mrs. Byrne, seconded by Mr. Binaghi to approve payment to NJCF in the amount of \$200.00.

**VI. OLD BUSINESS**

- 1) Soil Restoration Committee – Mr. Caruso reported that the Committee is finalizing the Standards for Topsoil and Landscaping.
- 2) UCAP – Mr. Caruso reported that the UCAP Board met on December 9, 2013 at the Morris County SCD office. Mrs. Byrne represented the Bergen District. The UCAP Board voted to transfer all funds to NACD for the National Envirothon, donate the trailer and tools to the Morris County SCD, and formally disband UCAP.
- 3) Mr. Caruso reported that the FY13 Audit is currently in progress. The CPA firm of Donohue, Gironda & Doria has requested a partial payment of 50% of the FY13 audit fee. A motion was made by Mr. Binaghi, seconded by Mrs. Byrne to send the requested payment of \$2,500.00.

**VII. NEW BUSINESS**

- 1) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve payment of the District's copier service agreement in the amount of \$490.50.
- 2) Mr. Caruso reported to the Board changes in the Horizon Flexible Spending Account Agreement. A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the amendments to the Horizon FSA Cafeteria Plan.
- 3) A motion was made by Mr. Binaghi, seconded by Mr. Cywinski to approve the following payments to the NJ Department of Agriculture:  
\*\* \$2,775.00 for Chapter 251 Surcharge Fees for 1<sup>st</sup> Quarter of FY14; and  
\*\* \$1,815.00 for RFA Reimbursement for 1<sup>st</sup> Quarter FY 14.
- 4) A motion was made by Mr. Binaghi, seconded by Mr. Cywinski to approve the 2014 Annual Plan of Work.
- 5) Mr. Caruso reported that the 2014 Conservation Poster Contest Theme is "Dig Deeper: Mysteries in the Soil." Contest brochures will be sent out shortly.

**VIII. DISTRICT MANAGER'S REPORT**

- 1) Mr. Caruso reported that Metropolitan Farm has made changes to their farm plan with regards to the drainage. Plans showing the drainage changes must be sent to the State Erosion Control Engineer for his approval.
- 2) A motion was made by Mrs. Byrne, seconded by Mr. Binaghi to cancel the February District Meeting.

**IX. OTHER BUSINESS**

Mr. Cywinski reported the following from today's State Committee Meeting:

- 1) Reports from the subcommittee regarding fee schedules and audits will be submitted to the State Committee for their review very soon.
- 2) The SSCC is still considering the inclusion of a reference to a silt sock type erosion control product in the NJ Standards.

**X. NRCS REPORT**

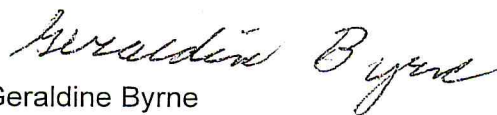
Mr. Mull reported that NRCS is now accepting 2014 EQIP applications. There are currently 2 existing EQIP applications in Bergen County and 3 new applications have been received.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XI. ADJOURNMENT**

There being no further business, a motion was made by Mr. Binaghi, seconded by Mr. Cywinski to adjourn the meeting at 6:00 P.M.

Respectfully submitted,

  
Geraldine Byrne  
Secretary-Treasurer