

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:16 P.M. on November 14, 2016 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Herman Rohsler
Geraldine Byrne
Raymond Cywinski

Staff and Representatives of

Cooperating Agencies Present

Angelo Caruso, District Manager
Roy Otto, Asst. District Manager
Larry Lewis, Erosion Control Inspector
Dan Mull, NRCS
Robyn Roberts, Adm. Secretary

II. MINUTES

A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve the minutes of the September meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the treasurer's reports for the months of September and October for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve all plans certified or recertified during the months of September and October by Mr. Binaghi on behalf of the Board Supervisors.

Mr. Cywinski recused himself from voting on plans 16-414, 16-436 and 16-448 as these projects are in the Borough of Demarest where he is Mayor.

VI. CORRESPONDENCE

- 1) NJ Conservation Foundation – Thank you for \$200.00 membership renewal.
- 2) New Jersey Farm Bureau - A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve \$150.00 as payment of the 2017 annual dues.
- 3) NACD - A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve \$600.00 as final payment of the NACD 2017 dues.

VII. OLD BUSINESS

- 1) Mr. Caruso reported Bergen County Environmental Council's fall planting was held on October 28th at Saddle River County Park, Wild Duck Pond in Ridgewood.
- 2) Mr. Caruso reported that the FY16 audit is still underway.
- 3) Mr. Caruso provided the Supervisors with a copy of the draft Soil Restoration Self Certification Form that has been proposed by the SSCC.
- 4) A motion was made by Mr. Rohsler, seconded by Mr. Cywinski to transfer \$75,000.00 from the Oritani checking account to the Wells Fargo checking account to cover remaining 2016 expenses before closing the account in 2017.

VIII. NEW BUSINESS

- 1) A motion was made by Mr. Rohsler, seconded by Mrs. Byrne to approve the 2017 District Holiday Schedule.
- 2) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the 2017 District Meeting Schedule.
- 3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the District's 2017 Unreimbursed Medical FSA Plan Amendment.
- 4) Mr. Caruso informed the Board that the brochures for the 2017 Poster Contest "Healthy Soils are Full of Life" will be distributed to Bergen County Schools.
- 5) A motion was made by Mr. Rohsler, seconded by Mr. Cywinski to renew and pay the service agreement for the District copier in the amount of \$490.50.
- 6) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve payment of the District's legal retainer in the amount of \$1,850.00.
- 7) Mr. Caruso reported that there may be upcoming changes in the Supervisor Nomination process.
- 8) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify payment of the 251 Surcharge Fee for the 1st Quarter FY17 in the amount of \$4,250.00.
- 9) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to cancel the December District Meeting and to hold a year end dinner for supervisors and staff at Sanducci's Trattoria at 7:00 PM on Tuesday, December 13, 2016.

IX. DISTRICT MANAGER'S REPORT

- 1) As per the recommendation of the district auditor, Mr. Caruso requested that the surety bond coverage for the District be increased to \$200,000.00. A motion was made by Mr. Rohsler, seconded by Mrs. Byrne to increase the surety bond coverage to \$200,000.00.

X. NJ DEPARTMENT OF AGRICULTURE – None.

XI. NRCS

Mr. Mull distributed information and announced current funding opportunities through the NRCS Assistance for Community Gardens & Urban Agriculture Program.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XII. ADJOURNMENT

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:11 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Geraldine Byrne".

Geraldine Byrne
Secretary-Treasurer