

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:10 P.M. on March 13, 2017 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Ron Binaghi, Jr.  
Herman Rohsler (Teleconference)  
Geraldine Byrne  
Raymond Cywinski

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Roy Otto, Asst. District Manager  
Larry Lewis, Erosion Control Inspector  
Robyn Roberts, Adm. Secretary

**II. MINUTES**

A motion was made by Mr. Rohsler, seconded by Mr. Binaghi to approve the minutes of the January meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mr. Cywinski, seconded by Mr. Binaghi to approve the treasurer's report for the month of January for audit.

**IV. PUBLIC COMMENT- none.**

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mr. Binaghi, seconded by Mr. Rohsler to approve all plans certified or recertified during the months of January and February by Mr. Binaghi on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plans 16-587 and 17-635 as these projects are in the Borough of Demarest where he is Mayor.

**VI. CORRESPONDENCE**

1) Frank Minch, Executive Secretary – NJ Cost Share Program. The SADC will fund soil and water cost share projects and deer fencing cost share grants through a \$1.5 million appropriations bill if approved.

2) NJACD – request for annual dues. A motion was made by Mr. Rohsler, seconded by Mr. Binaghi to approve \$750.00 as payment of the 2017 NJACD dues.

**VII. OLD BUSINESS**

1) Mr. Caruso reported that the District's FY16 audit is complete and copies were sent to the Board of Supervisors for their review. A motion was made by Mr. Binaghi, seconded by Mrs. Byrne to approve the FY16 audit.

**VII. OLD BUSINESS continued**

- 2) Mr. Caruso reported that the Bergen County Environmental Council's Annual Invitational will be held on March 21, 2017. Invitations were distributed to the Board. Topics for discussion will include the Bergen County Parks Master Plan.
- 3) Mr. Caruso reported that our 251 Fee Reserves Data Base program is up and running as per the State's requirements.
- 4) Mr. Caruso announced that the District deadline for the 2017 Conservation Poster Contest is March 17, 2017.

**VIII. NEW BUSINESS**

- 1) A motion was made by Mr. Binaghi, seconded by Mrs. Byrne to approve the 2017 District Annual Report.
- 2) A motion was made by Mr. Rohsler, seconded by Mr. Binaghi to approve the FY 2017 Annual Budget.
- 3) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to donate \$500.00 to the 2017 NJ Envirothon.
- 4) Mr. Caruso reported that he will be arranging meetings with the municipal engineers for both Saddle River and Englewood to conduct exempt municipality reviews.
- 5) A motion was made by Mr. Cywinski seconded by Mr. Binaghi to ratify the payments of the RFA reimbursements for the 1<sup>st</sup> Quarter FY17 in the amount of \$2,805.00 and 2<sup>nd</sup> Quarter FY17 in the amount of \$2,715.00.
- 6) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify the payment of the 251 Surcharge Fee for the 2<sup>nd</sup> Quarter FY17 in the amount of \$2,850.00.
- 7) Mr. Caruso announced that the Northern Regional Supervisors Meeting will be held on 3/29/17. Mr. Cywinski reported that the meeting will be held at the Rockaway River Barn Restaurant in Rockaway, NJ.

**IX. DISTRICT MANAGER'S REPORT**

- 1) The condition of the District's aging laser printers was discussed. Mrs. Byrne recommended that the District purchase a color printer. A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to purchase a color printer not to exceed \$750.00.

**XI. NJ DEPARTMENT OF AGRICULTURE**

Mr. Cywinski reported the following:

- 1) The State contract template for H & H basin inspections is forthcoming.
- 2) A draft copy of the revised Supervisor Performance Standards will be sent to the districts for comment.
- 3) The next NJACD Annual Conference will be held on November 2, 2017.
- 4) The NACD NE Regional Conference will be held in Vermont August 3<sup>rd</sup>.
- 5) New Jersey placed in the top 3 three in all categories at the recently held NJ Flower and Garden Show.

\*Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XI. ADJOURNMENT**

There being no further business, a motion was made by Mr. Binaghi, seconded by Mrs. Byrne to adjourn the meeting at 5:47 P.M.

Respectfully submitted,



Geraldine Byrne  
Secretary-Treasurer