

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:37 P.M. on March 11, 2019 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Geraldine Byrne

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Roy Otto, Asst. District Manager
Scott Howard, Resource Assistant
Larry Lewis, Erosion Control Inspector
Robyn Roberts, Adm. Secretary

Others Present

Bruce Rohsler

II. MINUTES

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the minutes of the January meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the treasurer's reports for the months of January and February for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Mecky to approve all plans certified or recertified during the months of January and February by Mrs. Byrne on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plans 18-1641 and 19-1740 as these projects are in the Borough of Demarest where he was Mayor.

Mr. Cywinski recused himself from voting on plan 18-1616 as this project is owned by Suez Water NJ where he is employed.

VI. CORRESPONDENCE

1) NJACD – request for annual dues. A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve \$850.00 as payment of the 2019 NJACD dues.

2) NJ Envirothon – request for 2019 NJ Envirothon donation. A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to donate \$500.00 to the 2019 NJ Envirothon.

VII. OLD BUSINESS

- 1) Bergen County Environmental Council – The spring planting is schedule for May 17th at Pascack Brook County Park. Mr. Caruso reported that the Council has ordered coloring books from NRCS and purchased pollinator seed packets as future handouts at environmental events.
- 2) Poster Contest – Mr. Caruso reported that the district purchased a one month subscription (\$20.00) to an email service to send out bulk emails to schools informing them of the upcoming contest.
- 3) Mr. Caruso reported that Mr. Cywinski attended the NACD 2019 Annual Conference in San Antonio, Texas. A motion was made by Mrs. Byrne, seconded by Mr. Mecky to reimburse Mr. Cywinski for expenses incurred at the conference in the amount of \$1,088.93. Mr. Cywinski recused himself from voting on this.
- 4) Mr. Caruso distributed a draft copy of the FY18 District Audit to the Board. The final report will be ready for submission to the Board for their approval at the April District Meeting.

VIII. NEW BUSINESS

- 1) Mr. Caruso distributed copies of the 2018 Annual Report to the Board for their approval at the April District Meeting.
- 2) Mr. Caruso reported that the FY20 District Budget will be ready for submission to the Board for their approval at the April District Meeting.
- 3) Mr. Caruso announced that the Northern Regional Supervisors Meeting will be held on April 11th at the Barka Restaurant in Mountain Lakes, NJ.
- 4) Mr. Caruso reported that he will be meeting with the municipal engineers for the City of Englewood and the Borough of Saddle River to conduct annual Exempt Municipality reviews.
- 5) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify the payment of the RFA Fee Reimbursement for the 2nd Quarter FY19 in the amount of \$2,220.00.
- 6) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to ratify the payment of the 251 Surcharge Fee for the 2nd Quarter FY19 in the amount of \$3,500.00.
- 7) Mr. Caruso reported to the Board that there will be some necessary upgrades to the District's webhost service for better security. There will also be some changes to the District's email with additional costs in the near future. Our computer service technician will be visiting to help perform the upgrades.
- 8) Mr. Cywinski reported that the Secretary of Agriculture wishes to remind Districts around the State to fill any vacancies on their Boards. Mr. Caruso reported that both Mr. Mecky and Mrs. Byrne are up for renomination.

IX. DISTRICT MANAGER'S REPORT

1) Mr. Caruso informed the Board that the online District Self-Assessment Survey has been completed by the Districts. The results are being reviewed by the District Review Subcommittee.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

X. ADJOURNMENT

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:20 P.M.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer