

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:25 P.M. on June 10, 2019, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Geraldine Byrne

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Scott Howard, Resource Assistant
Larry Lewis, Erosion Control Inspector
Robyn Roberts, Adm. Secretary

II. MINUTES

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the minutes of the April meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the treasurer's reports for the months of April and May for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Mecky to approve all plans certified or re-certified during the months of April and May by Mrs. Byrne on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plan 19-1850 as this project is owned by Suez Water NJ where he is employed.

VI. CORRESPONDENCE

1) Freehold SCD to State Soil Conservation Committee – regarding district supervisor performance standards.

VII. OLD BUSINESS

- 1) Bergen County Environmental Council – Mr. Caruso reported that the planting on May 17th at Pascack Brook County Park was well attended. Approximately 45 volunteers helped make the planting successful.
- 2) Poster Contest – Mr. Caruso distributed a copy of the State Winners in the 2019 Poster Contest.
- 3) Mr. Caruso reported that office computers will be updated to Windows 10 at a cost of \$144.00 annually. District email will also be transferred to Microsoft.

VIII. NEW BUSINESS

- 1) A motion was made Mrs. Byrne, seconded by Mr. Cywinski to approve payment of \$5,300.00 to the accounting firm of Donohue, Gironda, Doria & Tomkins to conduct the District's FY19 Audit.
- 2) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to have the Bergen County SCD Board of Supervisors Officer positions remain the same as follows:

Carl Mecky, Chairman
Raymond Cywinski, Vice Chairman
Geraldine Byrne, Secretary-Treasurer
- 3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize payment of the RFA reimbursement for the 3rd Quarter FY19 in the amount of \$3,000.00.
- 4) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize payment of the 251 Surcharge Fee for the 3rd Quarter FY19 in the amount of \$3,400.00.
- 5) Mr. Caruso announced the Northeast NACD Conference will be held August 25-28, 2019 at Foxwoods Resort in Connecticut. A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize Supervisors and staff to attend.
- 6) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to cancel the July and August District Meetings.

IX. DISTRICT MANAGER'S REPORT

- 1) Mr. Caruso informed the Board that he has received the completed nomination forms from Bruce Rohsler and Kim Mitchell for District Supervisors. The Nominating Committee will convene to submit their nominations as Supervisors to the State Soil Conservation Committee.
- 2) Mr. Caruso reported the meeting scheduled with regard to I-287 soil erosion issues in Oakland has been postponed.
- 3) Due to the large disturbance and location (Wyckoff and Hawthorne) of the proposed Christian Healthcare senior living facility, both the Bergen and HEP SCD's will be jointly reviewing and inspecting the project.
- 4) District Staff and NJDA representatives will be meeting with borough officials from Upper Saddle River and Mahwah regarding erosion control complaints about the Apple Ridge Development.

X. NJ Department of Agriculture Report

Mr. Cywinski reported the following:

- 1) Mr. Cywinski and Mrs. Byrne have been reappointed to the Board of Supervisors.
- 2) The NJACD Annual Conference will be held at the Rutgers Eco Complex on December 2, 2019.
- 3) The State Deputy Attorney General is reviewing procedures for district supervisor plan certification.
- 4) NRCS would like to renew its Memorandum of Understanding with all State SCD's.
- 5) Mr. Cywinski will be representing NJ while attending the NACD Summer Meeting in Santa Fe, New Mexico to be held August 2 -5, 2019. A motion was made by Mrs. Byrne, seconded by Mr. Mecky to reimburse Mr. Cywinski for expenses not covered by the NJACD.

At this time, Mr. Mecky called for an Executive Session to discuss employee salary reviews. As time was short, the subject was tabled for a future meeting.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XI. ADJOURNMENT

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:01pm.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer

