

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:45 P.M. on January 14, 2019 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Geraldine Byrne

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Roy Otto, Asst. District Manager
Scott Howard, Resource Assistant
Larry Lewis, Erosion Control Inspector
Robyn Roberts, Adm. Secretary

Others Present

Bruce Rohsler

II. MINUTES

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the minutes of the November meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the treasurer's reports for the months of November and December for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Mecky to approve all plans certified or recertified during the months of November and December by Mrs. Byrne on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plan 17-1074 as this project is in the Borough of Demarest where he was Mayor.

VI. CORRESPONDENCE

- 1) SSCC – Notice of supervisors re-elected to State Soil Conservation Committee.
- 2) NJDA – Announcement of the upcoming NJ Agriculture Convention to be held at Harrah's Resort in Atlantic City on February 5th – 7th, 2019.
- 3) Oritani Bank – Notification of Oritani Bank being eligible as a depository for public funds.

VII. OLD BUSINESS

- 1) Mr. Caruso reported that the Bergen District FY18 audit is still in progress.
- 2) Mr. Caruso informed the Board that a District Review Self-Assessment Survey is being conducted by the District Review Subcommittee on Survey Monkey. Districts must complete the survey by February 8th, 2019.

VIII. NEW BUSINESS

- 1) Bergen County Environmental Council – The spring planting is tentatively scheduled for May 17th @ Darlington Park, Mahwah. The Council is considering purchasing additional sandwich boxes and seed packets as giveaways for future events..
- 2) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the 2019 Annual Plan of Work.
- 3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to pay the PERS Annual Employer Appropriation bill in the amount of \$52,732.00.
- 4) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize the payment of the 251 Surcharge for the 1st Quarter FY19 in the amount of \$3,240.00.
- 5) Mr. Caruso distributed copies of the State Soil Conservation Committee 2019 Meeting Schedule.
- 6) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the NRCS Cost Share Table.
- 7) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to cancel the February District Meeting.

IX. DISTRICT MANAGER'S REPORT

- 1) Mr. Caruso reported that the District has purchased 2 new printers for the District office.
- 2) Mr. Caruso informed the Board that the District computer system experienced some glitches due to a Microsoft update. Mike Mehos was called to remedy the problem. He advised us that our computers will need to be checked and upgraded from Windows 7 to Windows 10 in the near future.

IX. DISTRICT MANAGER'S REPORT con't.

3) Mr. Caruso reported that the District office will be painted and new carpet installed next week.

X. NJ Department of Agriculture

Mr. Cywinski informed the Board he will be attending the NACD Annual Conference in San Antonio, TX on February 2-6, 2019.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XI. ADJOURNMENT

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:09 P.M.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer