

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:05 P.M. on June 11, 2018 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Geraldine Byrne
Raymond Cywinski

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Roy Otto, Asst. District Manager
Larry Lewis, Erosion Control Inspector
Robyn Roberts, Adm. Secretary

II. MINUTES

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the minutes of the April meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the treasurer's reports for the months of April and May for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Mecky to approve all plans certified or recertified during the months of April and May by Mr. Rohsler on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from voting on plans 18-1271 and 18-1347 as these projects are in the Borough of Demarest where he is Mayor.

VI. CORRESPONDENCE

1) New Jersey Conservation Foundation – Thank you for \$200.00 membership renewal.

VII. OLD BUSINESS

1) B.C. Environmental Council – Mr. Caruso reported that the Council's spring planting at Pascack Brook County Park on May 11th was a success.

2) Mr. Caruso reported that the Bergen District did not have a winner at the State level judging of the 2018 Poster Contest.

3) Mr. Caruso announced that Governor Murphy had signed the 2018 Soil and Water Stewardship Week Proclamation.

VII. OLD BUSINESS con't.

- 4) Soil Restoration Update – Mr. Caruso reported that the District has begun implementing procedures to incorporate the recently clarified urban re-development exclusion.
- 5) Mr. Caruso reported that all District staff have completed and signed the required NJ State Ethics Outside Activity Questionnaires.
- 6) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the District's 2017 Annual Report.

VIII. NEW BUSINESS

- 1) A motion was made Mrs. Byrne, seconded by Mr. Cywinski to have the accounting firm of Donohue, Girona & Doria prepare the District's FY18 audit and to approve payment of their fee in the amount of \$5,300.00.
- 2) A motion was made by Mrs. Byrne, seconded by Mr. Mecky to appoint Mr. Cywinski as Vice-Chairman of the Board of Supervisors.
- 3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify the payment of the RFA reimbursement for the 3rd Quarter FY18 in the amount of \$1,965.00.
- 4) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize the payment of the 251 Surcharge Fee for the 3rd Quarter FY18 in the amount of \$3,275.00.
- 5) A motion as made by Mrs. Byrne, seconded by Mr. Cywinski to cancel the July and August District Meetings.
- 6) Mr. Cywinski reported that the NACD Northeast Regional Meeting will be held in Lancaster, PA July 15-17, 2018. Mrs. Byrne and Mr. Cywinski expressed interest in attending.

IX. DISTRICT MANAGER'S REPORT

- 1) Mr. Caruso announced that Mr. Binaghi and Mr. Rohsler have submitted letters of resignation to the Board of Supervisors.
- 2) Mrs. Byrne authorized the use of her ink stamp signature to certify soil erosion and sediment control plans.
- 3) Mr. Caruso reported that District Staff will be attending a PERS Retirement Seminar on June 22nd.

IX. DISTRICT MANAGER'S REPORT con't.

4) Mr. Caruso gave a progress report on the Apple Ridge Project in Mahwah/Upper Saddle River.

XI. NJ DEPARTMENT OF AGRICULTURE

Mr. Cywinski reported the following:

- 1) Recently attended the Tarrytown Conference sponsored by NRCS (Leadership Committee Meeting).
- 2) Plans are underway for the Annual Conference. Meeting location and dates to be determined soon.

At this time, Mr. Mecky called for an Executive Session.

X. OTHER BUSINESS

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify the motions made at the Executive Session.

XI. ADJOURNMENT

There being no further business, a motion was made by Mr. Cywinski, seconded by Mrs. Byrne to adjourn the meeting at 6:58 P.M.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer

An Executive Session of the Bergen County Soil Conservation District's Board of Supervisors was called to order on June 11, 2018 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman.

Supervisors Present

Carl Mecky
Geraldine Byrne
Raymond Cywinski

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager

Any motions made at this meeting will be ratified when the Open Public Meeting reconvenes.

The Board reviewed District employee job performance evaluations and salaries.

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve a 2.5% annual salary increase for all District Staff.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer