

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:30 P.M. on November 9, 2020, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Geraldine Byrne  
Kim Mitchell  
Bruce Rohsler

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Roy Otto, Asst. District Manager  
Scott Howard, Resource Assist.  
Larry Lewis, Erosion Control Inspector  
Dan Mull, NRCS  
Robyn Roberts, Adm. Secretary

**II. MINUTES**

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the minutes of the March meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mrs. Byrne, seconded by Ms. Mitchell to approve the treasurer's reports for the months of July, August, September, and October 2020 for audit.

**IV. PUBLIC COMMENT**- none.

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve all plans certified and re-certified during the months of September and October by Mrs. Byrne on behalf of the Board of Supervisors.

**VI. CORRESPONDENCE**

1) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of NACD dues in the amount of \$700.00.

2) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of NJ Farm Bureau dues in the amount of \$150.00.

**VII. OLD BUSINESS**

- 1) Mr. Caruso announced that the Bergen County Environmental Council has received 2020 Budget funding from the County of Bergen in the amount of \$7,995.00.
- 2) Mr. Caruso announced that the 2020 NJACD Conference will be held virtually on Monday, November 16, 2020.
- 3) Mr. Caruso reported that the District FY20 audit is almost complete.
- 4) Mr. Caruso reported that deadline for filing online with the NJDEP for Permit Extension 2020 has been extended until December 2, 2020.
- 5) The latest draft of the NRSC MOU with the districts was distributed to the Board.

**VIII. NEW BUSINESS**

- 1) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to renew the service agreement for the copier in the amount of \$684.52.
- 2) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the District legal retainer in the amount of \$2,000.00.
- 3) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve the District 2021 Meeting Schedule.
- 4) Mr. Caruso reported that the theme of the 2021 Conservation Poster Contest is: "Healthy Forests, Healthy Communities."
- 5) A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to cancel the December 2020 District Meeting.

**IX. DISTRICT MANAGER'S REPORT**

1) Mr. Caruso reported that the District Office is operating under State "COVID" guidelines. The State Policy Technical Bulletin was distributed to the Board.

**X. NJ DEPARTMENT OF AGRICUTURE**

Mr. Cywinski announced that the NACD 2021 Annual Conference will be a 10 day virtual event held on February 1 – 10, 2021. The Conference was originally scheduled to be held in New Orleans.

**XI. NRCS**

Mr. Mull reported that Julie Hawkins is the new State Conservationist for NRCS. He also announced that the EQIP deadline is November 20<sup>th</sup>. A motion was made by Mr. Cywinski and seconded by Mrs. Byrne to approve a farm conservation plan for a soil spreading operation in Wyckoff.

**XII. OTHER BUSINESS**

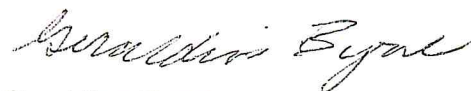
A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to ratify the motions made at the Executive Session.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XIII. ADJOURNMENT**

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:55 PM.

Respectfully submitted,



Geraldine Byrne  
Secretary-Treasurer

An Executive Session of the Bergen County Soil Conservation District's Board of Supervisors was called to order on November 9, 2020 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman.

Supervisors Present

Carl Mecky  
Geraldine Byrne  
Raymond Cywinski  
Kim Mitchell  
Bruce Rohsler

Staff and Representatives of  
Cooperating Agencies Present  
Angelo Caruso, District Manager

Any motions made at this meeting will be ratified when the Open Public Meeting reconvenes.

The Board reviewed District employee job performance evaluations and salaries.

A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the following District staff salary increases to be retroactive effective July 1, 2020.

Angelo Caruso – 2.0%  
Roy W. Otto – 2.0%  
Robyn Roberts – 2.0%  
Scott Howard – 2.0%  
Lawrence Lewis – 2.0%

Respectfully submitted,



Geraldine Byrne  
Secretary-Treasurer