

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:22 P.M. on March 8, 2021 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Geraldine Byrne  
Bruce Rohsler - Teleconference  
Kim Mitchell

Staff and Representatives of

Cooperating Agencies Present

Angelo Caruso, District Manager

**II. MINUTES**

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the minutes of the November 9, 2020 District Meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the treasurer's reports for the months of November 2020, December 2020, January 2021, and February 2021 for audit.

**IV. PUBLIC COMMENT- none.**

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve all plans certified and re-certified during the months of January and February by Mrs. Byrne on behalf of the Board of Supervisors.

**VI. CORRESPONDENCE**

1) Frank Minch, SSCC – Reminder that the District's FY Audit has been late for 2 consecutive years and should be submitted to the SSCC no later than 120 days after the end of the fiscal year.

**VII. OLD BUSINESS**

- 1) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the District FY20 Audit.
- 2) The virtual NACD National Conference held in February was discussed.
- 3) Mr. Caruso reported that entries for the 2021 Conservation Poster Contest are due to the District by Friday, March 12<sup>th</sup>.

**VIII. NEW BUSINESS**

- 1) The District Annual Plan of Work for 2021 was submitted to the Board.
- 2) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve payment of the 2021 Employer Pension Contribution in the amount of \$59,429.00.
- 3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to ratify the payment of the 251 Surcharge Fee for the 1st Quarter FY21 in the amount of \$3,200.00.
- 4) A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to ratify the payment of the RFA Reimbursement for the 1st Quarter FY21 in the amount of \$1,065.00.
- 5) The NACD Urban Agriculture Conservation Grant Initiative was discussed. Potential projects for the next round of the grant program will be considered.

**IX. DISTRICT MANAGER'S REPORT**

- 1) Mr. Caruso reported that Scott Howard has resigned from his employment with the District and has accepted a position with the Hudson Essex Passaic SCD. The Board wished him well. Plans for hiring one or more replacements were discussed.
- 2) Plans to contract with a payroll management company were discussed.
- 3) A motion was made by Mr. Cywinski and seconded by Ms. Mitchell to approve a request for NRCS assistance from a farm in Rockleigh.

**X. NJ Department of Agriculture**

- 1) Mr. Cywinski reported that the NJACD annual legislative visit to Washington will be a virtual fly in this year
- 2) Mr. Cywinski announced that supervisor regional meetings will be held in May.

**XI. NRCS – none.**

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XII. ADJOURNMENT**

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 6:45 PM.

Respectfully submitted,

Geraldine Byrne  
Secretary-Treasurer