

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:10 P.M. on April 12, 2021 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Geraldine Byrne
Kim Mitchell
Bruce Rohsler

Staff and Representatives of
Cooperating Agencies Present
Angelo Caruso, District Manager

II. MINUTES

A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to approve the minutes of the March 8, 2021 meeting as distributed.

III. TREASURER'S REPORT

A motion was made by Mrs. Byrne, seconded by Ms. Mitchell to approve the treasurer's report for the month of March for audit.

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve all plans certified or recertified during the month of March by Mrs. Byrne on behalf of the Board of Supervisors.

VI. CORRESPONDENCE

NJACD - A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve payment of the 2021 NJACD dues in the amount of \$850.00.

VII. OLD BUSINESS

- 1) Bergen County Environmental Council – Mr. Caruso reported that the BCEC has received its funding request from the County in the amount of \$5,545.00.
- 2) Poster Contest – Mr. Caruso reported that the District received a total of 164 entries. Winners in each grade category have been submitted to the State for judging.
- 3) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to approve the 2021 District Annual Plan of Work.

VIII. NEW BUSINESS

- 1) Mr. Caruso presented the FY22 budget to the Board for approval at the next District Meeting.
- 2) Mr. Caruso reported that the supervisor terms for Mr. Cywinski and Ms. Mitchell are due to expire. A motion was made by Mrs. Byrne, seconded by Mr. Rohsler to approve the following members of the 2021 District Nominating Committee:

William Comery, Certified Tree Expert
Mark McCart, Bergen County Environmental Council
Harry Byrne, Bergen County Audubon Society
Joseph McElwain, Resource Recovery
Richard Lepre, Oakland Board of Adjustment

- 3) Mr. Caruso reported that the Northern Regional Supervisors Meeting will be held virtual on Tuesday, May 11th at 6:00PM.
- 4) Mr. Caruso reported that he has completed the reviews of the exempt municipalities of Saddle River and Englewood. Both municipalities received a satisfactory rating. A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve the Reports of Exempt Municipalities for Saddle River and Englewood for submission to the State Soil Conservation Committee.
- 5) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to authorize payment of the 251 Surcharge Fee for the 2nd Quarter FY21 in the amount of \$3,775.00.
- 6) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to authorize payment of the RFA reimbursement for the 2nd Quarter FY21 in the amount of \$1,770.00.
- 7) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to cancel the May District Meeting.

IX. DISTRICT MANAGER'S REPORT

- 1) Mr. Caruso informed the Board that Scott Howard has terminated his employment with the Bergen SCD and has accepted a position with the HEP SCD. A motion was made by Mrs. Byrne and seconded by Mr. Cywinski to authorize Mr. Caruso to hire up to two erosion control inspectors with a starting salary of \$40,000.00.
- 2) Mr. Caruso reported that the District's probationary agreement for new hires has been reviewed and updated by Robert Gray, District Counsel. A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the use of the District's updated probationary agreement for newly hired employees.
- 3) A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to authorize payment of \$50.00 per month effective April 1, 2021, to District Employees as reimbursement for the use of their personal cell phones to conduct District business.

4) Mr. Caruso reported that the Dan Mull has retired from his service at the USDA NRCS. Jill Ott will be the new NRCS District Conservationist assisting the Bergen District.

5) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to authorize Mr. Caruso to enlist the services of a payroll company to assist the District with payroll and W-2 preparation.

X. NJ Department of Agriculture Report

No report.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XI. ADJOURNMENT

There being no further business, a motion was made by Mrs. Byrne, seconded by Mr. Cywinski to adjourn the meeting at 7:35 P.M.

Respectfully submitted,

Geraldine Byrne
Secretary-Treasurer

