

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:05 P.M. on November 8, 2021 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Cywinski, Vice-Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Raymond Cywinski  
Geraldine Byrne  
Kim Mitchell

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Roy Otto, Asst. District Manager  
Larry Lewis, Erosion Control Inspector  
Robyn Roberts, Admin. Secretary

**II. MINUTES**

A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to approve the minutes of the September 13, 2021 meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mrs. Byrne, seconded by Ms. Mitchell to approve the treasurer's reports for the months of September and October for audit.

**IV. PUBLIC COMMENT- none.**

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Ms. Mitchell, seconded Mr. Cywinski to approve all plans certified or recertified during the months of September and October by Mrs. Byrne on behalf of the Board of Supervisors.

Mr. Cywinski recused himself from plan numbered 21-3099 as this project is being built on land which is owned by Suez Water NJ where he is employed.

**VI. CORRESPONDENCE**

1) A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to approve payment of the 2022 NACD dues in the amount of \$700.00.

2) A motion was made by Mrs. Byrne, seconded by Ms. Mitchell to approve payment of the NJ Farm Bureau dues in the amount of \$150.00.

**VII. OLD BUSINESS**

1) Bergen County Environmental Council – Mr. Caruso reported that the Boy Scouts replanted the walking path at Van Buskirk Island County Park. The previous planting done by the Girl Scouts was washed away by Hurricane Ida. The plants were donated by the BC Parks Department.

2) Mr. Caruso reported the NJ Annual Conference Business Meeting will be held virtually on November 10, 2021.

**VII. OLD BUSINESS con't.**

3) A motion was made by Mr. Cywinski, seconded by Mrs. Byrne to approve the District FY21 audit.

4) Mr. Caruso announced the 2022 NACD Annual Conference will be held February 12-16, 2022 in Orlando, FL. Mr. Cywinski indicated that he plans on attending.

**VIII. NEW BUSINESS**

1) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the District legal retainer in the amount of \$2,000.00.

2) A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the 2022 District Meeting Schedule.

3) A motion was made by Ms. Mitchell, seconded by Mrs. Byrne to cancel the December District Meeting.

4) A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve an NRCS Farm Conservation Plan for a farm in the Borough of Rockleigh.

**IX. DISTRICT MANAGER'S REPORT**

1) Mr. Caruso reported that NJ Dept. of Agriculture staff will be returning to the office full time as of November 29, 2021.

2) After further consideration and discussion, a motion was made by Ms. Mitchell, seconded by Mrs. Byrne to approve the copier service agreement in the amount of \$780.00.

**X. NJ Department of Agriculture Report**

Mr. Cywinski reported to the Board on his attendance at the NACD Northeast Conference in New Hampshire. He announced the 2022 NE Conference will be held in Maryland.

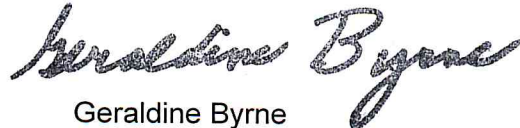
**XI. NRCS – None.**

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XII. ADJOURNMENT**

There being no further business, a motion was made by Mrs. Byrne, seconded by Ms. Mitchell to adjourn the meeting at 6:50 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Geraldine Byrne". The signature is written in dark ink and is positioned above the printed name and title.

Geraldine Byrne  
Secretary-Treasurer