

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:38 P.M. on November 14, 2022, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Geraldine Byrne  
Bruce Rohsler  
Kim Mitchell

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Lawrence Lewis, Erosion Control Inspector  
Tim Fjermestad, Erosion Control Inspector  
Jill Ott, District Conservationist, NRCS  
Robyn Roberts, Administrative Secretary

**II. MINUTES**

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the minutes of the September 12, 2022 meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the treasurer's reports for the months of August, September, and October 2022 for audit.

**IV. PUBLIC COMMENT-** none.

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve all plans certified or recertified during the months of September and October 2022 by Mrs. Byrne on behalf of the Board of Supervisors.

**VI. CORRESPONDENCE**

- 1) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to pay the NACD 2023 dues in the amount of \$775.00.
- 2) A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve payment of the 2023 NJ Farm Bureau dues in the amount of \$150.00.
- 3) Mr. Caruso informed the Board that Mr. Cywinski's term of office on the State Soil Conservation Committee is up for renewal (3 yr. term).

**VII. OLD BUSINESS**

- 1) Mr. Caruso reported that the Bergen County Environmental Council is considering planting a tree in memory of the passing of Mr. John DiRienzo, Chairman.

**VII. OLD BUSINESS con't.**

- 2) Mr. Caruso informed the Board that the Annual Conference is scheduled for November 17, 2022 for District Supervisors and Managers.
- 3) Mr. Caruso informed the Board that our FY22 audit will be completed as soon as possible. The auditor has requested additional information.
- 4) Mr. Caruso reported that the NACD National Conference will be held February 11-15, 2023, in New Orleans. A motion was made Mr. Rohsler, seconded by Ms. Mitchell to reimburse supervisors' expenses who attend this Conference.

**VII. NEW BUSINESS**

- 1) Mr. Caruso informed the Board that he met with Gary Tomasella, Attorney, to discuss serving as District legal counsel. Mr. Tomasella has agreed to an annual retainer of \$2000.00 and an hourly rate of \$175.00 for services over and above. A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve Gary Tomasella as the District's legal counsel. Mr. Cywinski recused himself from this vote.
- 2) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the 2023 District Meeting schedule.
- 3) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of the 251 Surcharge for FY22, 4th Quarter in the amount of \$4425.00.
- 4) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of the RFA Reimbursement for FY23, 1<sup>st</sup> Quarter in the amount of \$2,300.00.
- 5) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to cancel the December District Meeting and to hold a year-end holiday dinner for supervisors and staff at Sanducci's Trattoria at 6:00 PM on Monday, December 12, 2022.

**IX. DISTRICT MANAGER'S REPORT**

- 1) Mr. Caruso reported that the District's landlord has waived their fee for use of the building's media room.
- 2) A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to pay the copier service agreement in the amount of \$898.00
- 3) Mr. Caruso informed the Board that Skyway Technologies will be visiting the office to update our computers.
- 4) Mr. Caruso reported that our phone service was switched to Optimum at a substantial savings.

**X. NJ Department of Agriculture Report**

Mr. Cywinski reported that the Bergen Center for Child Development has created a garden area for student use.

**XI. NRCS**

Jill Ott, District Conservationist, reviewed the NRCS 2022 Annual Report. Copies were distributed to the Board.

**XII. OTHER BUSINESS- None.**

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

At this time, Mr. Mecky requested an Executive Session.

**XIII. ADJOURNMENT**

There being no further business, a motion was made by Mr. Cywinski, seconded by Ms. Mitchell to adjourn the meeting at 7:30 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Geraldine Byrne". The signature is written in a cursive, flowing style.

Geraldine Byrne  
Secretary-Treasurer

Bergen SCD Meeting

November 14, 2022

An Executive Session of the Bergen County Soil Conservation District's Board of Supervisors was called to order on November 14, 2022 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Geraldine Byrne  
Kim Mitchell  
Bruce Rohsler

Staff and Representatives of  
Cooperating Agencies Present  
Angelo Caruso, District Manager

District personnel issues and a homeowner dispute involving a 251 project were discussed. Robert Gray, District Counsel, was informed and has provided legal advice.

Any motions made at this meeting will be ratified when the Open Public Meeting reconvenes.

Respectfully submitted,

A handwritten signature in black ink that reads "Geraldine Byrne". The signature is written in a cursive, flowing style.

Geraldine Byrne  
Secretary-Treasurer