

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:30 P.M. on September 12, 2022 at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Geraldine Byrne  
Kim Mitchell  
Bruce Rohsler

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Lawrence Lewis, Erosion Control Inspector  
Dan Brusa, Erosion Control Inspector  
Tim Fjermestad, Erosion Control Inspector  
Robyn Roberts, Administrative Secretary

**II. MINUTES**

A motion was made by Mrs. Byrne, seconded by Mr. Cywinski to approve the minutes of the June 13, 2022 meeting as distributed.

**III. TREASURER'S REPORT**

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the treasurer's report for the months of May, June and July 2022 for audit.

**IV. PUBLIC COMMENT** - none.

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Mrs. Byrne, seconded by Ms. Mitchell to approve all plans certified or recertified during the months of June, July and August 2022 by Mrs. Byrne on behalf of the Board of Supervisors.

**VI. CORRESPONDENCE**

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to pay the 2022 Soil and Water Conservation Society dues in the amount of \$115.00.

**VII. OLD BUSINESS**

1) Mr. Caruso reported to the Board that the District has purchased (4) field tablets with accessories at a cost of \$3387.00.

2) Mr. Caruso informed the Board that our FY22 Audit will be completed at a cost of \$6,000.00.

3) State Poster Contest – Mr. Caruso reported that the Bergen District had 2 State winners in the 2022 poster contest.

**VIII. NEW BUSINESS**

- 1) Mr. Caruso informed the Board that Mr. Robert Gray, District Legal Counsel, will be retiring at the end of the calendar year.
- 2) The purchase of "Errors and Omissions Insurance" for District staff was discussed.
- 3) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve payment of the 251 Surcharge for FY22, 2<sup>nd</sup> Quarter in the amount of \$4,525.00 and for the 3<sup>rd</sup> Quarter in the amount of \$4225.00.
- 4) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of the RFA Reimbursement for FY22, 2<sup>nd</sup> Quarter in the amount of \$2,070.00 and for the 3<sup>rd</sup> Quarter in the amount of \$2,310.00.
- 5) Mr. Caruso informed the Board that the Department of Agriculture is planning to hire a Professional Engineer to assist Mr. John Showler, State PE.
- 6) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to cancel the October District Meeting.

**IX. DISTRICT MANAGER'S REPORT**

- 1) Mr. Caruso reported that our landlord RW Oradell, LLC wants to charge tenants for use of the conference room.
- 2) Mr. Caruso informed the Board that the District will need to switch it's phone service provider due to outdated service and high fees.
- 3) Mr. Caruso informed the Board that he will be subscribing to website domain name insurance at a cost of \$30 for 5 years of coverage.
- 4) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to approve a Forestry Stewardship Plan prepared by NRCS.

**X. NJ Department of Agriculture Report**

Mr. Cywinski reported the following:

- 1) He has placed us on a list to receive free disease resistant American chestnut and beech trees from a soil conservation district in Maine.
- 2) Mr. Mecky and Mrs. Byrne have been reappointed as District Supervisors.
- 3) Mr. Dennis Dougherty has passed away. He served as a Camden District Supervisor and NJACD Treasurer.
- 4) New Jersey was represented at the recent NACD NE Conference held in Maryland.
- 5) The Annual Conference in New Jersey will be a one day conference held on November - 17<sup>th</sup>.

XI. NRCS – None.

XII. OTHER BUSINESS- None.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XIII. ADJOURNMENT

There being no further business, a motion was made by Mr. Cywinski, seconded by Ms. Mitchell to adjourn the meeting at 7:30 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Geraldine Byrne".

Geraldine Byrne  
Secretary-Treasurer