

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:30 P.M. on January 22, 2024, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Bruce Rohsler
Kim Mitchell

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Lawrence Lewis, Erosion Control Inspector
Tim Fjermestad, Erosion Control Inspector
Robyn Roberts, Administrative Secretary
Kerrie Davidson, Administrative Assistant
Jill Ott, District Conservationist, NRCS

II. MINUTES

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve the minutes of the November 13, 2023 meeting as distributed.

III. TREASURER'S REPORT - None

IV. PUBLIC COMMENT- None.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mr. Cywinski, seconded Ms. Mitchell by to approve all plans certified or recertified during the months of November and December 2023 by Mr. Cywinski on behalf of the Board of Supervisors.

VI. CORRESPONDENCE None

VII. OLD BUSINESS

- 1) Mr. Caruso reported that all Bergen SCD Board Members attended the NJACD Annual Conference held on November 20 at the Rutgers Eco-Complex.
- 2) Mr. Cywinski informed the Board that he will be attending the NACD National Conference to be held February 10 – 14, 2024 in San Diego.
- 3) Mr. Caruso reported that District furniture and cubicles have been delivered and installed.
- 4) Mr. Caruso reported that District computer equipment has been ordered.
- 5) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve the District FY22 Audit.

VII. NEW BUSINESS

- 1) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve the 2024 District Plan of Work.
- 2) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of the Chapter 251 Surcharge Fee for the 1st Quarter of FY 24 in the amount of \$3,700.00.
- 3) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to cancel the February District Meeting.
- 4) Mr. Caruso reported that the theme of the 2024 State Poster Contest is "May the Forest Be With You."
- 5) Mr. Caruso reported that the NJCDEA has scheduled Chapter 251 plan review training for district staff to be held at the Freehold SCD on February 26, 2024.

IX. DISTRICT MANAGER'S REPORT

- 1) Mr. Caruso reported that the District's Website Host will update the site at an estimated cost of \$850.00. A motion was made by Mr. Rohsler, seconded by Mr. Cywinski, to approve a budget of \$1,200.00. to update the District's website.
- 2) Mr. Caruso reported on the status of renewals for District certificates of deposit.
- 3) Mr. Caruso reported the District's self-assessment manual was submitted to the SSCC prior to the Jan. 6th deadline.

X. NJ Department of Agriculture Report - None

XI. NRCS

- 1) Ms. Ott reported that the Hackettstown office is now fully staffed. Copies of the NRCS Hackettstown Field Office FY2023 Annual Report were distributed.

At this time, Mr. Mecky requested an Executive Session. Any motions made at this meeting will be ratified when the Open Public Meeting reconvenes.

XII. Adjournment

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

There being no further business, a motion was made by Mr. Cywinski, seconded by Ms. Mitchell to adjourn the meeting at 7:40 P.M.

Respectfully submitted,



Kimberly Mitchell
Secretary-Treasurer