

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:39 P.M. on November 18, 2024, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Cywinski, Vice Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Raymond Cywinski  
Bruce Rohsler  
Kim Mitchell (Telephone)

Staff and Representatives of  
Cooperating Agencies Prese

Angelo Caruso, District Manager  
Roy Otto, Asst. District Manager  
Lawrence Lewis, Erosion Control Inspector  
Tim Fjermestad, Erosion Control Inspector  
Robyn Roberts, Administrative Secretary  
Kerrie Davidson, Administrative Assistant  
Jill Ott, District Conservationist, NRCS

**II. MINUTES**

A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to approve the minutes of the September 9, 2024, meeting as distributed.

**III. TREASURER'S REPORT** – Tabled for the next meeting

**IV. PUBLIC COMMENT**- none.

**V. SOIL EROSION AND SEDIMENT CONTROL ACT** - Tabled for the next meeting.

**VI. CORRESPONDENCE**

1) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler, to pay the NACD 2025 dues in the amount of \$775.00.

2) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve payment of the 2025 NJ Farm Bureau dues in the amount of \$150.00.

3) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to approve payment of a \$500.00 donation to the 2025 NJ Envirothon

4) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve payment of the Soil and Water Conservation Society 2025 membership dues in the amount of \$115.00.

**VII. OLD BUSINESS**

- 1) Mr. Caruso reported that the District Supervisor Nominating Committee has nominated Angelo Onello, P.E., to fill the open position on the Board of Supervisors. Forms and documentation have been submitted to the SSCC.
- 2) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler to approve the District FY 23 Audit.
- 3) Mr. Caruso reported that registrations have been submitted for the NJACD Annual Partnership Meeting to be held on Nov. 25<sup>th</sup> at the Rutgers Eco Complex.
- 4) Supervisor site visits were discussed and tabled for after the holidays.

**VII. NEW BUSINESS**

- 1) Mr. Caruso informed the Board that the NACD National Conference will be held in Salt Lake City, Feb. 8-12, 2025. A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to approve the reimbursement of reasonable expenses for supervisor travel and attendance.
- 2) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the 2025 District Meeting schedule. All meetings will begin at 6:00 PM.
- 3) Chapter 251 Surcharge – none.
- 4) A motion was made by Ms. Mitchell, seconded by Mr. Rohsler, to approve payment of the RFA Reimbursement for FY25, 1<sup>st</sup> Quarter in the amount of \$1,380.00.
- 5) A motion was made by Mr. Cywinski, seconded by Mr. Rohsler to cancel the December District Meeting and to hold a year-end holiday dinner for supervisors and staff at Sanducci's Trattoria at 6:30 PM on Monday, December 9, 2024.

**IX. DISTRICT MANAGER'S REPORT**

- 1) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell to pay the copier service agreement in the amount of \$1,235.80.
- 2) Mr. Caruso reported on the status of District Certificates of Deposit.

**X. NJ Department of Agriculture Report – none**

**XI. NRCS REPORT**

Jill Ott, District Conservationist, reported on the following:

- 312 Active Contracts, 4 in Bergen, total \$47,612, 365 acres
  - ActNOW: Tree Mortality, High Tunnels, CAPs, Soil Health
- FY25 applications, 280+, 1 Bergen Co
- Taking CSP applications until 3/14/2025
- FY25 Regular EQIP \$7.7M, EQIP-IRA \$15.7M
- 12/11/24 State Tech Meeting at STO
- Still planning relocation January/February to 350 Clark Dr, Mount Olive

**XII. OTHER BUSINESS- None.**

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XIII. ADJOURNMENT**

There being no further business, a motion was made by Mr. Cywinski, seconded by Ms. Mitchell to adjourn the meeting at 7:35 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kim Mitchell", written in a cursive style.

Kimberly Mitchell,  
Secretary-Treasurer