

I. The meeting of the Bergen County Soil Conservation District was called to order at 5:16 P.M. on September 11, 2023, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky
Raymond Cywinski
Kimberly Mitchell

Staff and Representatives of
Cooperating Agencies Present

Angelo Caruso, District Manager
Roy W. Otto, Asst. District Manager
Lawrence Lewis, Erosion Control Inspector
Tim Fjermestad, Erosion Control Inspector
Kimberly Dalton, NRCS
Robyn Roberts, Administrative Secretary

II. MINUTES

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the minutes of the June 12, 2023, meeting as distributed.

III. TREASURER'S REPORT – none

IV. PUBLIC COMMENT- none.

V. SOIL EROSION AND SEDIMENT CONTROL ACT

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve all plans certified or recertified during the months of March, April, May, June, July and August 2023 by Mr. Cywinski on behalf of the Board of Supervisors.

VI. CORRESPONDENCE –

1) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to pay the 2023 Soil and Water Conservation Society dues in the amount of \$115.00.

VII. OLD BUSINESS

1) Mr. Caruso gave an update on the status of the new office space regarding computers, phones, etc. A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve a budget of \$20,000.00 for the purchase of new furniture.

2) Mr. Caruso reported that the audit should be ready for the Board shortly.

3) State Poster Contest – Mr. Caruso reported that the District had a 3rd place winner in the 2-3 grade category.

VIII. NEW BUSINESS

- 1) NRCS Civil Rights Checklist was signed by the Board of Supervisors.
- 2) Updates to NJAC 2:90 Rules & Standards – Comments are due by October 15, 2023.
- 3) A motion was made by Ms. Mitchell, seconded by Mr. Cywinski, to approve the payments of \$1020.00 and \$1935.00 for the 3rd & 4th Q FY23 RFA reimbursements.
- 4) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to cancel the October District Meeting.
- 5) Mr. Caruso reported that the NACD NE Conference will be held in Portland, ME September 17-20.

IX. DISTRICT MANAGER'S REPORT

Mr. Caruso reported on the following:

- 1) The District should consider hiring two additional Erosion Control Inspectors once workstations are set up in the new office.
- 2) The District received a request for assistance from State Assemblyman Auth's office to inspect streambank erosion as a result of hurricane Ida at a homeowner's property in Woodcliff Lake.
- 3) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of \$2,650.25 to Gary Tomasella, District lawyer, for services provided February through June 2023.

X. NJ Department of Agriculture Report - none

XI. NJACD

Mr. Cywinski reported on the NACD Summer Meeting in North Dakota which he attended in July. He also reported that a venue for the upcoming NJACD Annual Conference to be held on November 20th has not been chosen yet. The Rutgers Eco Complex and the Lyndhurst Campus of Bergen Community College are being considered.

XII. NRCS

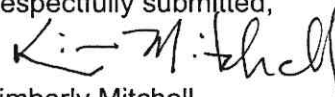
Kimberly Dalton, NRCS discussed the updated NRCS Civil Rights checklist with the Board and received a copy with Board member signatures.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

XIII. ADJOURNMENT

There being no further business, a motion was made by Ms. Mitchell, seconded by Mr. Cywinski to adjourn the meeting at 6:01 P.M.

Respectfully submitted,



Kimberly Mitchell
Secretary-Treasurer