

I. The meeting of the Bergen County Soil Conservation District was called to order at 6:42 P.M. on September 09, 2024, at the District Office, 700 Kinderkamack Road, Oradell, NJ by Mr. Mecky, Chairman. In compliance with Chapter 231 of the Public Laws of 1975, notice of this meeting was filed with the NJ State Secretary of Agriculture, Bergen County Clerk's Office, The Bergen Record, and The Ridgewood News and posted at the Bergen County Administrative Building, 1 Bergen County Plaza, Hackensack, NJ.

Supervisors Present

Carl Mecky  
Raymond Cywinski  
Kimberly Mitchell  
Bruce Rohsler (call in)

Staff and Representatives of  
Cooperating Agencies Present

Angelo Caruso, District Manager  
Roy W. Otto, Asst. District Manager  
Lawrence Lewis, Erosion Control Inspector  
Tim Fjermestad, Erosion Control Inspector  
Kerrie Davidson, Administrative Assistant  
Jill Ott, District Conservationist, NRCS  
Robyn Roberts, Administrative Secretary

**II. MINUTES**

A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the minutes of June 10, 2024, the meeting as distributed.

**III. TREASURER'S REPORT** – A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve the July 2024 treasurer's report.

**IV. PUBLIC COMMENT** - none.

**V. SOIL EROSION AND SEDIMENT CONTROL ACT**

A motion was made by Ms. Mitchell, seconded by Mr. Cywinski to approve all plans certified or recertified during the months of June, July and August 2024 by Mr. Cywinski on behalf of the Board of Supervisors.

**VI. CORRESPONDENCE** – None

**VII. OLD BUSINESS**

1) A motion was made by Mr. Rohsler, seconded by Mr. Cywinski to approve payment of \$7,800.00 to Skyway Technologies for the installation/set up of the District's new computers.

2) Mr. Caruso reported that a draft copy of the District's FY 23 audit should be available to the Board the 2<sup>nd</sup> week of October.

3) Mr. Caruso reported that the District had 3<sup>rd</sup> place winners in both the 2-3 grade and 7-9 grade categories of the State Poster Contest.

4) Mr. Caruso reported that a District received a supervisor nomination form from Angelo Onello, PE. The nominating committee will be contacted.

**VII. OLD BUSINESS cont.**

- 5) Supervisors who attended the NACDNE conference reported that the meeting was informative with impressive tours.
- 6) Supervisors and staff will coordinate a date and time convenient for both parties to visit some construction projects.

**VIII. NEW BUSINESS**

- 1) Mr. Caruso reported the Annual Partnership Meeting will be held on November 25<sup>th</sup> at the Rutgers Eco-Complex.
- 2) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of the 4<sup>th</sup> Q Chapter 251 Surcharge in the amount of \$4,725.00.
- 3) A motion was made by Mr. Rohsler, seconded by Ms. Mitchell, to approve payment of 4<sup>th</sup> Q FY24 RFA reimbursement in the amount of \$1,860.00.
- 4) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to cancel the October District Meeting.

**IX. DISTRICT MANAGER'S REPORT**

- 1) A motion was made by Mr. Cywinski, seconded by Ms. Mitchell to approve payment of \$710.00 to Gary Tomasella, District Lawyer, for services over and above his annual retainer.
- 2) Mr. Caruso reported that the Oradell Fire Department inspected the office and requested the removal of 2 extension cords. Mr. Caruso replaced them with surge protectors.
- 3) Mr. Caruso gave a status report on the District's CD investments. He will coordinate with Mr. Cywinski in renewing CD investments that will reach maturity in October and November.

**X. NJ Department of Agriculture Report - none**

**XI. NJACD**

Mr. Cywinski reported that the 2025 poster theme will be "Home is where the habitat is". There was also discussion regarding the decline in pollinators due to the increase in lawn areas. There is a need for more native plants.

**XII. NRCS**

Ms. Ott reported that NRCS has processed 210 EQUIP applications. 2025 applications are due October 10<sup>th</sup>. The Farm Bill will expire on Sept. 20<sup>th</sup>. She submitted 3 farm conservation plans for the Board's approval.

Unless otherwise noted, all actions were taken by unanimous vote of all members present.

**XIII. ADJOURNMENT**

There being no further business, a motion was made by Mr. Cywinski, seconded by Ms. Mitchell to adjourn the meeting at 7:30 P.M.

Respectfully submitted,

Kimberly Mitchell  
Secretary-Treasurer